

How to Export Schedule

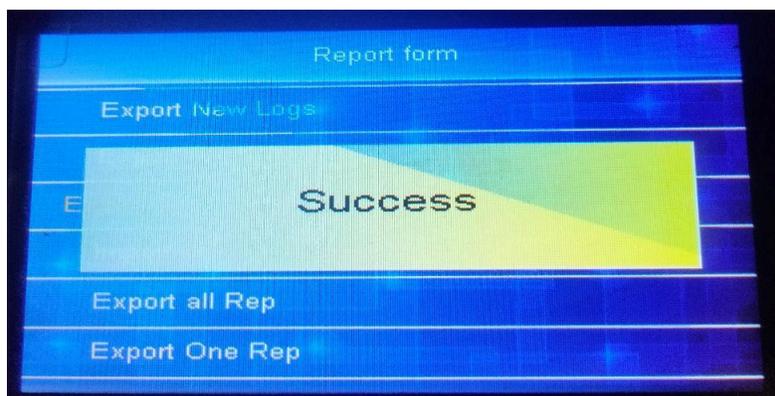
1. Choose Shift from the main menu, then Export Schedule.



2. Insert the USB drive into the biometric device's USB slot.



3. There's a prompt message on the screen once the import has been successful.



4. Insert the USB drive into your PC's USB slots. Open the file (e.g., schedule).

			Schedule																														
Date: 2024.07.01-2024.07.31			Tabulation: 2024.07.19														Tip: Only modify the shift, 0 means no shift, 1 means shift.																
ID	Name	Dept	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
			MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED
1	JAY	DOH	2	2	2	2	2	0	0	2	2	2	2	2	0	0	2	2	2	2	2	0	0	2	2	2	2	2	0	0	2	2	2
2	MARK	DOH	2	2	2	2	2	0	0	2	2	2	2	2	0	0	2	2	2	2	2	0	0	2	2	2	2	2	0	0	2	2	2
3	JAMES	DOH	2	2	2	2	2	0	0	2	2	2	2	2	0	0	2	2	2	2	2	0	0	2	2	2	2	2	0	0	2	2	2
4	JOY	DOH	2	2	2	2	2	0	0	2	2	2	2	2	0	0	2	2	2	2	2	0	0	2	2	2	2	2	0	0	2	2	2